

# **Dammeron Valley Fire SSD**

## **Approved Minutes of Public Meeting Held June 14, 2016**

Meeting Place: Dammeron Valley Fire Station

1261 North Dammeron Valley Dr. E, Dammeron Valley, Utah 84783

ACB Members Present: Chairman Gary Jensen

Vice-Chairman AB Johnson

Clerk Mike Thomas

Management Company represented by Amanda Lamb

ACB Members Absent: Treasurer Craig Meyocks

ACB Member at Large Mack Sorensen

Meeting called to order by Gary Jensen at approximately 7:00 PM.

### **1. Acceptance of Agenda**

Mike Thomas made a motion to accept the agenda as written, "I make a motion to accept the agenda as written", AB Johnson seconded the motion, the motion passed.

### **2. Approval of Minutes**

AB Johnson stated corrections to be made. AB Johnson made a motion to approve the previous meeting minutes with corrections, "I make a motion to approve the May 10, 2016 Meeting Minutes with corrections, Mike Thomas seconded the motion, the motion passed.

### **3. DVFSSD Monthly Bills/Financials**

*Mike Thomas, Clerk:* Gave the financial report.

#### **Bank Balance: As of the end of May 2016**

Cache Valley Bank Checking Account: \$78,479.00

Cache Valley Bank Savings Account: \$4,691.19

US Bank Checking Account: \$5,550.74

Total Income as of end of May: \$1,050.00

Total Income Year to date: \$106,532.75

Total Expenses as of the end of May: \$4,257.50

Total Expenses Year to date: \$35,457.67

**Bills to be paid:**

Life Assist: \$214.50, ARC (Reserve Study): \$980.00, Hafen Buckner Everett & Graff: \$750.00, Trust Insurance: \$2,001.15, Reimbursement to Allison Stingley (Supplies): \$69.74, Reimbursement to Kevin Dye (Fire Station Flooring): \$300.00, and Republic Services: \$46.11.

Mike Thomas made a motion, "I make a motion to pay the monthly bills and invoices as reported", AB Johnson seconded the motion, the motion passed.

**Credit Card Report:**

Four (4) WEX Credit Cards were given to Kevin Dye, Allison Stingley, Lance Cornwall, and Donald Wallace.

**4. Reserve Account Funding Discussion:**

The Board reviewed the Reserve Study Analysis and discussed the budget and reviewed the expenditures spent to date and what to expect in 2017.

**5. Liability Insurance Report**

The Board reviewed the Insurance Proposals and discussed the policy's being presented by the two bidders. Questions were asked on the two comparisons. The Board wanted to make sure the SSD was fully insured along with Directors and Officers insurance and Treasure Bond coverage.

Mike Thomas made a motion, "I make a motion to approve the proposal from Utah Local Trust Insurance", AB Johnson seconded the motion, the motion passed.

The previous motion was amended: Mike Thomas made a motion to amend previous motion made," I make a motion to amend the previous motion made and move to approve the proposal from Utah Local Trust Insurance and pay the current invoice owing to them for the current policy", AB Johnson seconded the motion, the motion passed.

## **6. Grants**

Mike Thomas gave an update on Grants. The Dammeron Valley Fire Special Service District received a grant for \$13,717.00. The Board thanked Mike Thomas, Amy Baldwin and Chief Kevin Dye. Mike stated that he is continuing to follow up on the FEMA grant, waiting for approved funding. Mike Thomas will continue to work with Amy Baldwin and Kevin Dye and follow up with the Board.

## **7. Purchasing Policy**

The Board reviewed the purchasing policy document presented from Community Association Management (CAM).

Mike Thomas made a motion, "I make a motion to approve the purchasing policy document as written", AB Johnson seconded the motion, the motion passed.

## **NEW BUSINESS:**

### **8. Fire Chief Report:**

Chief Kevin Dye gave the report. Burn season is closed. Kevin reported he has received several calls from Owners asking to get a burn permit. Next burn season will be September 15th- November 15<sup>th</sup>. There were six (6) wild land fires within the five (5) counties, and a personal property camp fire. Several EMT calls, one fatality and the volunteers on call are struggling with PTSD. The Chief reported an education on PTSD is going to be held in Moapa sometime in October and the individuals would like to attend. Two (2) EMT's finished their training course and completed the test, and one volunteer is going to paramedic school. The Chief requested if this individual could be reimbursed for his schooling. The Board stated they will look into it and further discuss.

### **9. Request for Closed Session:**

No request at this time

### **10. Chair Opens Discussion for Public Comments:**

Larry Carter asked about Insurance coverage; what is covered and what does it cover for the volunteers-Fire Fighters and EMT's. Gary Jensen explained the coverage for the Fire Station, Park, Automobiles, volunteers etc. Rose Milne stated her water pressure is very low at her home; Kevin Dye stated it would be best to contact the Dammeron Valley Water Company. Rose Milne asked when the fire hydrants are tested; Kevin Dye stated they hydrants are tested in the Spring. Rose

Henriod asked if the SSD Board has heard from the County regarding the trees being trimmed. Gary stated the best thing to do is contact them and file a request.

## **11. Adjournment**

AB Johnson made a motion, "I make a motion we adjourn", Mike Thomas seconded the motion, the motion passed.

## **Meeting Adjourned**